

Regional Diversity Coordinator for Fulbright in Europe and Eurasia

Applications are invited for the position of Regional Diversity Coordinator for Fulbright Programs in countries throughout Europe and Eurasia. Based at a Fulbright Commission in one of the following European cities: Brussels, London, Paris, Rome, the Coordinator is responsible for supporting Fulbright international exchange program in Europe and Eurasia specifically on issues of diversity, equity, inclusion, and access (DEIA), by facilitating trainings for Fulbright Commissions and U.S. Embassies in Europe, as well as providing in-person and online seminars and workshops for U.S. and European Fulbright grantees. The position is funded by the Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State, which also sets priorities for the work of the Coordinator.

One of three such regionally-focused positions funded by ECA, the Coordinator will collaborate closely with ECA, Fulbright Commissions and U.S. embassies in the region, and other regional program stakeholders to design innovative programming that offers services, support, and advocacy for participants from underrepresented groups, including but not limited to: participants of color, LGBTQIA+ individuals, first generation college students, ethnically and racially diverse individuals, those from socioeconomically disadvantaged backgrounds, individuals with physical, emotional, and/or cognitive disabilities, and late-career candidates. The position requires short-term travel to several countries throughout Europe in the fall and spring each year.

Essential Duties:

- Develop and maintain relationships across the regional Fulbright community to identify DEIA issues, develop and propose solutions
- Serve as a resource on diversity recruitment and outreach for potential Fulbright candidates in Europe and Eurasia
- Create, implement, and assess innovative Fulbright in-country orientations and enrichment programming for Fulbright participants
- Act as a DEIA resource and provide support for Commission and Embassy officers working with individual Fulbright program participants.
- Lead and facilitate DEIA training workshops for commission and Post (U.S. embassy) staff
- Travel to countries in the region to host DEIA orientation sessions for Commission and Post annual orientation meetings
- Establish and monitor metrics to evaluate DEIA efforts
- Engage in routine travel throughout the region
- Develop systems for reporting any incidents of discrimination

Minimum Competency Required:

- Bachelor's degree
- Five (5) years of experience in higher education and/or international exchange program administration
- Educational background/training in DEIA theories and practices
- Fluency in English

- Knowledge of European culture and history
- Proven track record of previous experience with DEIA issues both in the U.S. and in Europe
- Demonstrated understanding of cross-cultural communications
- Understanding of European and U.S. college/university culture and U.S. Study Abroad
- Up-to-date knowledge of anti-discriminatory legislation in region
- Experience developing and leading training sessions
- Understanding and experience facilitating issues such as cross-cultural adaptation, the complexities of social identity and privilege, and topics related to intersectionality and transitioning to new and diverse cultural settings
- Ability to work both independently and collaboratively
- Highly developed oral and written communication skills to interact effectively with individuals and groups of varying national, social, and cultural contexts – both virtually and in-person.
- Ability to work varied hours, including occasional evenings and weekends

Preferred Qualifications:

- Master's degree in a relevant field
- Experience working with and advocating for, and an extensive knowledge of the needs of, diverse populations, including international students and scholars
- Demonstrated understanding of conflict resolution practices and/or intercultural dialogue
- Crisis management experience and the ability to serve in an on-call capacity
- Experience advising and supporting students and scholars, individually and in groups
- Experience living abroad

What we offer:

A one-year renewable contract, in accordance with the host country local laws and regulations, will be offered to the successful candidate. **The successful candidate may choose the Commission where they wish to be based, provided that they possess working papers in the host country.** Salary is commensurate with the salary level of other staff members at the host Commission. The successful candidate will be subject to the same labor and contractual requirements of other staff members.

Commissions that may host a coordinator are:

- U.S.-Italy Fulbright Commission, Rome
- Franco-American Commission for Educational Exchange
- Commission for Educational Exchange Between the United States, Belgium and Luxembourg
- The United States-United Kingdom Fulbright Commission

All Applicants are requested to fill out the following google form:

<https://forms.gle/qLRw3SWsW157Qd5W6>

After filling out the form, Applications consisting of a cover letter addressing the candidate's qualifications, CV or resume, copy of diploma(s), and the names of three professional references should be sent by e-mail to coordinator@fulbright.it no later than January 15, 2024.